

MINUTES OF PEOTONE PARK DISTRICT REGULAR MEETING FEBRUARY 5, 2019

1. Roll Call: Meeting called to order at 7:00pm. Present were Sean Galbreath, Shawn Ziems, Wade Callahan, Barbara Sim, Lindsey Schwiesow. Also present Jennifer Swanson, Board Secretary/ Park Manager.
2. Minutes of January 8, 2019: Motion to approve minutes as presented by S. Galbreath, seconded by S. Ziems. Roll call: S. Galbreath yes, S. Ziems yes, W. Callahan abstain, B. Sim yes, L. Schwiesow. Motion passed.
3. Public Comments and/or Questions: none
4. Accounts Payable and Payroll: Motion to approve payment of bills, payroll, and funds transfers as presented by B. Sim, seconded by L. Schwiesow. Roll call: B. Sim yes, L. Schwiesow yes, S. Galbreath yes, S. Ziems yes, W. Callahan yes. Motion passed.
5. Reports
 - A. Financial: see attached reports and bank statements
 - B. Compliance/ Legal: end of year tax forms distributed to employees/ instructors/ league administrators, and company forms filed with appropriate agencies.
 - C. Maintenance: will replace flooring in Main Building; blinds for office
 - D. Rec Care: see enclosed reports
 - E. Manager: see enclosed report
6. Old Business
 - A. New Programs: none
 - B. Capital Improvements: none
7. New Business
 - A. Authorize Repairs/ Upgrades to Park Facilities: table
 - B. Authorize Upgrades to Park Equipment: table
8. Correspondence/ Communications/ Petitions: none
9. Adjournment: Motion to adjourn meeting at 8:40pm by S. Galbreath, seconded by S. Ziems. Roll call: S. Galbreath yes, S. Ziems yes, W. Callahan yes, B. Cim yes, L. Schwiesow yes. Motion passed, meeting adjourned.

Respectfully submitted,

Jennifer Swanson, Board Secretary/ Park Manager