

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING APRIL 2, 2019

1. Roll call: Meeting called to order by Wade Callahan at 7:00pm. Present were Sean Galbreath, Shaun Ziems, Wade Callahan, Barbara Sim, Lindsey Schwiesow. Also present Jennifer Swanson Board Secretary/ Park Manager, Jeff Eschbach Park Maintenance, and Paul Douglas.

2. Minutes of March 5, 2019: Motion to approve minutes as presented by B. Sim, seconded by L. Schwiesow. Roll call: B. Sim yes, S. Galbreath yes, S. Ziems yes, W. Callahan abstain, L. Schwiesow abstain. Motion passed.

3. Public Comment/ Questions: Paul Douglas addressed the Board regarding the High School Basketball League. He thanked the Park for holding the program and relayed positive remarks from players and parents. He is looking forward to holding the program again next year. Paul exited the meeting at 7:20pm.

4. Accounts Payable and Payroll: Motion to approve payment of bills, payroll, and fund transfers as presented by S. Galbreath, seconded by S. Ziems. Roll call: S. Galbreath yes, S. Ziems yes, W. Callahan yes, B. Sim yes, L. Schwiesow yes. Motion passed.

5. Reports

A. Financial: see enclosed reports and bank statements. Will County Tax Rate Calculation for 2019 presented to Board, no changes made, signed and returned to county.

B. Compliance/Legal: Open Meetings Act requirement and separate board member email accounts discussed.

C. Maintenance: Jeff Eschbach discussed newly installed flooring with Board. Flooring is not commercial grade and will probably deteriorate quickly with activity in main room. Board decided to look into other flooring that will be more durable and useful to the park. Jeff requested purchase of weed killer for all areas of the park and 2 loads of stone for path improvements (regular maintenance work). Jeff also requested purchasing field mix and quick dry for ball fields. Will contact Peotone Schools on splitting cost of materials. Nets for batting cages was discussed but would need commitment from Peotone Schools before purchasing. Discussed off season improvements to baseball field.

D. Rec Care: see enclosed reports.

E. Manager's: see enclosed report. In addition to report, a letter was sent from Park to Manteno Youth Soccer Association (MYSA) detailing requirements for use of park property for 2019. Letter was received by MYSA and park manager was asked to attend an MYSA board meeting to discuss. Manager was not able to attend MYSA board meeting. Park Board decided to contact MYSA with 3 options of facility rental for 2019 season, request MYSA's response to options, and attend April 30 meeting to discuss if necessary. If no agreement can be made between MYSA and Park, MYSA will not be allowed to practice on park grounds.

6. Old Business

A. New Programs: L. Schwiesow discussed offering a babysitting class. Frankfort Park District offers, will contact instructor.

B. Capital Improvements: none

7. New Business

A. Advertise/Hire Part-Time Seasonal Workers: Motion to allow manager to advertise and offer seasonal maintenance position to applicants by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems, yes, S. Galbreath yes, W. Callahan yes, L. Schwiesow yes. Motion passed. Will advertise seasonal position with age/job requirements, 20-25 hours per week, and at Illinois current minimum wage.

B. Approve Mother-Son Event – tabled event for later in the year.

C. Develop Memorial Tree Program: Discussion held on program. Many memorials are currently around the park, but Board would like to streamline and limit the options for memorials at the park. Approval of Memorial Tree Program by S. Galbreath, seconded by L. Schwiesow. Roll call: S. Galbreath yes, L. Schwiesow yes, S. Ziems yes, W. Callahan yes, B. Sim yes. Motion passed. Memorial Tree Program to include: 3-4 options of trees; plaque included with inscription of “Donated by the family/friends of”; offering will include tree, plaque, and planting; park will pick the location of tree; park will not replace materials once installed. Will gather pricing and create application.

D. Approve Summer Movies in the Park: Park will utilize package deal with SWANK for outdoor movies for 2019 (5 movies at \$325 each). First movie will be “Cars” on Friday June 7. Local car dealerships will be contacted for possible sponsorship. Additional titles and dates TBD. Motion to approve Summer Movies in the Park by S. Ziems, seconded by B. Sim. Roll call: S. Ziems yes, B. Sim yes, S. Galbreath yes, W. Callahan yes, L. Schwiesow yes. Motion passed.

8. Correspondence/ Communications/ Petitions: none

9. Adjournment: Motion to adjourn meeting at 9:20pm by S. Galbreath, seconded by S. Ziems. Roll call: S. Galbreath yes, S. Ziems yes, W. Callahan yes, B. Sim yes, L. Schwiesow yes. Motion passed, meeting adjourned.

Respectfully submitted,

Jennifer Swanson, Board Secretary/Park Manager