

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING APRIL 30, 2019

1. Roll Call: Meeting called to order by Wade Callahan at 7pm. Present were Sean Galbreath, Shaun Ziems, Wade Callahan, Barbara Sim. Lindsey Schwiesow absent. Also present Jennifer Swanson Board Secretary/ Park Manager, Amy Ingalls Village of Peotone Administrator, Kirk Andreina Cornerstone Engineering, Andy Bennett.

2. Minutes of April 2, 2019: Motion to approve minutes of April 2, 2019 regular meeting as presented by S. Galbreath, seconded by B. Sim. Roll call: S. Galbreath yes, B. Sim yes, S. Ziems yes, W. Callahan yes. Motion passed.

3. Public Comments/Questions: A. Ingalls introduced herself to Board as new Village Administrator, emphasized open communication between village and park to improve the community as a whole. Amy was welcomed by Board and cooperation between groups discussed.

4. New Business

A. Resolution declaring the results of election and abstract of votes in regard to the April 2, 2019 Consolidated Election: Official results of election enclosed. Shaun Ziems and Lindsey Schwiesow elected to serve 4-year terms on Park Board of Commissioners with terms ending in 2023. Motion to approve consolidated election results of April 2, 2019 by S. Galbreath, seconded by B. Sim. Roll call: S. Galbreath yes, B. Sim yes, W. Callahan yes, S. Ziems yes. Motion passed.

B. Hail and Farewell: S. Galbreath completed term of service to Park Board of Commissioners. Sean was thanked for his time with the Park District and presented with a gift. Board members expressed appreciation for his years of work with the Park District.

5. Adjourn Sin Die: Motion to Adjourn meeting by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes, W. Callahan yes. Meeting adjourned for removal of S. Galbreath.

CALL TO ORDER

6. Oath of Office for Newly Elected Officials: Shaun Ziems recited Oath of Office and was sworn in as Peotone Park District Commissioner with term ending in 2023.

7. Seating of New Board

8. Roll Call: S. Ziems, W. Callahan, B. Sim present. L. Schwiesow absent

9. Accounts Payable and Payroll: Motion to approve accounts payable and payroll as presented by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, W. Callahan yes. Motion passed.

10. Reports

A. Financial: see attached reports (bank statements available after May 1)

B. Compliance/Legal: Fiscal Year 2019 budget in process

C. Maintenance: Two applications received for summer maintenance positions. **Discussion on hiring held during executive session.** Jeff Eschbach and Jennifer will conduct interviews and offer positions to applicants based on interviews.

D. Rec Care: see enclosed reports

E. Manager's: see enclosed report

11. Old Business

A. New Programs: B. Sim in discussion with owner of Fitness Premier – offer incentive to residents in Peotone Park District to sign up for membership.

B. Capital Improvements: none

12. New Business

A. Annual Election of Officers:

President: W. Callahan nominated by B. Sim for President, W. Callahan accepted nomination. No other nominations made. Motion to elect W. Callahan as President of Park Board of Commissioners by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, W. Callahan yes. Motion passed.

Vice-President: S. Ziems nominated by B. Sim for Vice-President, S. Ziems accepted nomination. No other nominations made. Motion to elect S. Ziems as Vice-President of Park Board of Commissioners by B. Sim, seconded by W. Callahan. Roll call: B. Sim yes, W. Callahan yes, S. Ziems yes. Motion passed.

Secretary: J. Swanson nominated by W. Callahan for Secretary, J. Swanson accepted nomination. No other nominations made. Motion to appoint J. Swanson as Secretary for Park Board of Commissioners under same terms of appointment by W. Callahan, seconded by B. Sim. Roll call: W. Callahan yes, B. Sim yes, S. Ziems yes. Motion passed.

Treasurer: no nominations made, position remains vacant.

B. Easement Request by Cornerstone Engineering/Aqua Illinois at Lloyd Bates Park: Kirk Andreina from Cornerstone Engineering presented to Board easement request by Aqua Illinois for installation of lift station at Lloyd Bates Park. Current lift station is in need of updating and located in resident's front lawn across and down Hauert Street. Generator to lift station currently in existing easement East of Park, and Aqua would like to relocate new lift station closer to generator. All equipment would be placed underground with a 6-8 inch concrete pad covering station. Requesting a 30 x 45 feet area of land for easement with the concrete pad being approximately 4 x 4 feet. EPA requires station to be set a certain distance away from water main in middle of Hauert Street. **See enclosed emails and plans.** Safety concerns discussed (proximity to current location of sand volleyball court, others visiting park). Specific concerns of Board members: B. Sim expressed concern with allowing easement to private company of public land, frequency of access, and capability of current generator to power new lift station; W. Callahan expressed concern with any failure of system and effects to park (odor? Visibility of failure aboveground?), compensation for easement and language of easement. Concerns addressed and discussed. Board decided to table item until further information received from Aqua. Special Meeting planned for future date to revisit easement request. Kirk thanked Board for time and consideration, exited meeting at 7:45pm along with Amy Ingalls.

C. Allow PJHS Drainage Project to cross Park Property: J. Swanson was contacted by Steve Stein (Superintendent of Peotone Schools) regarding planned resurfacing of staff parking lot and improving drainage at Peotone Junior High School. Exit point of proposed drain pipe will be into the creek to the

North of the park pond and will cross park property. **See enclosed emails and map.** Andy Bennett was in attendance of meeting to express concerns of added water to an already full water system and how that would affect his and surrounding homes. Discussion was held on water issues in the surrounding area. Contact with Village of Peotone on issue is necessary for further information. Board decided to table issue until more information is gathered and community members who may be affected can voice opinions. Andy thanked Board for their time and exited meeting at 8:30pm along with Sean Galbreath.

D. Release of Recreation Equipment to MYSA: Motion to release equipment consisting of 1 4x9 goal with net and 1 7x21 goal with net to MYSA that match invoices provided to Park by MYSA by S. Ziems, seconded by W. Callahan. Roll call: S. Ziems yes, W. Callahan yes, B. Sim no. Motion passed.

E. Approve Purchase of Batting Cage Nets: Motion to approve up to \$1000 for new batting cage nets and materials by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, W. Callahan yes. Motion passed. See attached quote from Anthem Sports (Peotone School District will split cost of nets per discussion between J. Swanson and S. Stein)

F. Approve Village of Peotone using Maim Building as warming station for Lighted Parade: Motion to approve Village of Peotone building use and waiving rental fee by B. Sim, seconded by S. Callahan. Roll call: B. Sim yes, W. Callahan yes, S. Ziems yes. Motion passed.

G. Approve Baseball field use for KCC Games: Motion to approve KCC use of baseball field for prep invitational games July 5-7, 2019 at a cost of \$50 per game to include prep, drag, and lining of ball field as necessary by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, W. Callahan yes. Motion passed.

H. Approve Dog Day Afternoon: Motion to approve Dog Day Afternoon event to be held on park grounds August 18 with a budget of \$1000 for expenses by B. Sim, seconded by W. Callahan. Roll call: B. Sim yes, W. Callahan yes, S. Ziems yes. Motion passed.

I. Approve Improvements/Upgrades to Park Facilities: flooring options for main room discussed, item tabled.

Motion to exit regular meeting and enter executive session for discussion of personnel and contract matters by B. Sim, seconded by S. Ziems. Roll call: B Sim yes, S. Ziems yes, W. Callahan yes. Motion passed, executive session entered.

Motion to reconvene regular meeting at 9:45pm by S. Ziems, seconded by B. Sim. Roll call: S. Ziems yes, B. Sim yes, W. Callahan yes. Motion passed.

13. Correspondence/ Communications/ Petitions: none

14. Adjournment: Motion to adjourn meeting at 9:46pm by B. Sim, seconded by W. Callahan. Roll call: B. Sim yes, W. Callahan yes, S. Ziems yes. Motion passed, meeting adjourned.

Respectfully submitted,

Jennifer Swanson – Board Secretary/ Park Manager