

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING JANUARY 7, 2020

1. ROLL CALL

Park District meeting called to order at 7:00pm. Present were Wade Callahan, Lindsey Schwiesow, Barbara Sim, Shaun Ziems. Also, present Kim Stroud, Park Manager & Jeff Eschbach, Park Maintenance. Public attendance by Dave Osbourne and Brady Logan.

2. APPROVAL OR CORRECTIONS TO MINUTES OF DECEMBER 10, 2019 REGULAR MEETING

Motion to approve minutes as presented by Shaun Ziems, second by Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow abstain. Motion passed 3/0/1.

3. APPROVAL OR CORRECTIONS TO MINUTES OF DECEMBER 23, 2019 SPECIAL MEETING

Motion to approve minutes as presented by Shaun Ziems, second by Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed.

4. PUBLIC COMMENT AND/OR QUESTIONS

Brady Logan spoke to the Board about forming a girls 10/11 year-old softball league. His daughter is currently 11 and would have to play up or down in age group, as Peotone Baseball Softball Association (PBSA) does not have teams in her age group. Discussion on whether to set up separate from PBSA or as a separate league.

5. ACCOUNTS PAYABLE AND PAYROLL

Motion to pay bills and payroll per attached by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

6. REPORTS:

A. FINANCIAL REPORT – see attached reports.

B. COMPLIANCE/LEGAL REPORT–Levy Ordinance/Annual Financial Report Certificate to be re-done and sent to State of Illinois Comptroller.

C. MAINTENANCE REPORT – Jeff talked about finding a beautification grant to replace Park garbage cans. ComEd has a grant for replacing interior lights with LED's. Jeff also showed the area he would like to let grow as a natural grass/flower area.

D. REC CARE – attached reports. Loss shown on reports due to extra pay period in the month. Barb will address with Tracy. Board would like Kim to enter information into QuickBooks, so there is not a double entry.

E. MANAGERS REPORT –see attached report. Babysitter Class cancelled – program director unavailable.

7. OLD BUSINESS

A. NEW PROGRAMS – Request made to consider archery in the Park. After discussion, Board not in favor.

B. CAPITOL IMPROVEMENTS – None.

C. AUTHORIZE REPAIRS/UPGRADES TO PARK FACILITIES – Motion to authorize updating lighting in main building to LED lighting up to cost of \$1,000 by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

Motion to establish natural grass and flower area in Park per diagram by Jeff Eschbach up to cost of \$500 by Barbara Sim, seconded by Lindsey Schwiesow. Roll call: Barbara Sim yes, Lindsey Schwiesow yes, Wade Callahan yes, Shaun Ziems yes. Motion passed

D. ADOPT ORDINANCE CONCERNING PARK DISTRICT IMPACT FEES – Motion to adopt ordinance concerning Park District Impact Fees by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

8. NEW BUSINESS

A. AUTHORIZE FIREWORKS IN THE PARK – Dave Osbourne, Director of Maintenance for Peotone Schools, spoke to Board regarding the 50th anniversary of football Peotone High School. Would like to have fireworks at opening game on 8/28/20. Fireworks would need to be set off on Park grounds. Would use a Pyrotechnic from Wilmington. This would be a one-time event and Will County Fair will be going on as well. Pyrotechnic carries their own insurance. Fire and Police departments, as well as Mr. Stein from school district are ok with the event. Mr. Osbourne will provide credentials.

B. AUTHORIZE CORRECTION TO LEVY ORDINANCE – motion to authorize Correction to Levy Ordinance by Wade Callahan, seconded by Barbara Sim. Roll call: Wade Callahan yes, Barbara Sim yes, Lindsey Schwiesow yes, Shaun Ziems yes. Motion passed.

C. AUTHORIZE CHANGE IN UTILITY PROVIDER – Motion to cancel third party utility provider and return to NICOR by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Ziems yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

D. AUTHORIZE ATTENDANCE AT IAPD/IPRA CONFERENCE – Motion to authorize attendance at IAPD\IPRA Conference to manager Kim Stroud up to cost of \$325 by Lindsey Schwiesow, seconded by Shaun Ziems. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

E. AUTHORIZE ADVERTISING IN WINTER SPORTS PROGRAM –Died due to lack of motion.

F. AUTHORIZE CANCELLATION OF VENDOR ACCOUNT –Motion to authorize cancellation of Pepsi vendor account by Shaun Ziems, seconded by Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow abstain. Motion passed 3/0/1.

G. AUTHORIZE CHANGE IN TERMS OF CERTAIN EMPLOYMENT – Motion to increase pay for Morgan Rutter and Amanda Carlson to \$9.25 per hour as required by new Illinois Minimum Wage Requirements by Lindsey Schwiesow, seconded by Shaun Ziems. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

Motion to go into Executive Session by Shaun Ziems, seconded by Wade Callahan 9:20 pm. Roll call: Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes, Barbara Sim yes. Motion passed.

Motion to reconvene regular Board Meeting by Lindsey Schwiesow, seconded by Shaun Ziems 9:35 pm. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Motion passed.

H. AUTHORIZE RELEASE OF EXECUTIVE SESSION MINUTES-Motion to release minutes of Executive Sessions from:

October 15, 2019

October 21/2019

October 23, 2019

November 6, 2019

and to withhold minutes of June 28, 2016 by Shaun Ziems, seconded Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed.

9. CORRESPONDENCE/COMMUNICATION/PETITIONS – Discussion on the current Board of 4 members and trying to find a 5th member to fill vacant seat. Also, Wade and Barb's seats will be up next year (April 2021) and may have to fill those as well.

10. ADJOURNMENT – motion to adjourn by Lindsey Schwiesow, seconded by Shaun Ziems. Roll Call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Meeting adjourned at 9:55 pm.

Respectfully submitted,

Barbara Sim, Board Secretary