

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING APRIL 28, 2020

1. ROLL CALL

Park District meeting called to order at 7:02pm. Due to Covid19 restrictions, meeting held virtually on Zoom. Present were Wade Callahan, Lindsey Schwiesow, Barbara Sim, Shaun Ziems. Also, present Kim Stroud, Park Manager.

2. APPROVAL OR CORRECTIONS TO MINUTES OF MARCH 31, 2020 REGULAR MEETING

Motion to approve minutes as presented by Lindsey Schwiesow, seconded by Shaun Ziems. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Motion passed 4/0/0.

3. PUBLIC COMMENTS AND/OR QUESTIONS

None

4. ACCOUNTS PAYABLE AND PAYROLL

Motion to approve accounts payable and payroll by Barbara Sim, second by Shaun Ziems. Roll call: Barbara Sim yes, Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed 4/0/0.

5. REPORTS:

A. FINANCIAL REPORT – see attached reports.

B. COMPLIANCE/LEGAL REPORT—none.

C. MAINTENANCE REPORT – ComEd has granted an extension for rebate for lighting until 5//31/20. They must receive receipts and pictures of completed installation.

D. REC CARE – Kim asked about sending payment notices for unpaid Rec Care participants. She will reach out to parents and offer payment arrangements. Payments should be made for 2019-2020 before allowing participation in 2020-2021.

E. MANAGERS REPORT –see attached report. Summer Camp plans are being made. Board feels that those plans should continue, if not for 2020 then we will be ready for 2021. Board will address at next meeting with more information on state openings.

Kite show to be provided by Dave Zavell at Kite Fly day. No charge to Park if he is allowed to be the only kite vendor. Approval further in the meeting.

Kim and Jennifer Price are working on PowerPlay Rec Care curriculum.

Quarterly newsletter is ready to be sent. At this time, it will be a Spring/Summer letter.

Flooring that was damaged by Pepsi is ready to be repaired. Contractor California Flooring has given estimate, flooring will be same as the install in main building. Check has been received for payment from Pepsi Co.

6. OLD BUSINESS

A. NEW PROGRAMS – due to time constraints, none at this time.

B. CAPITOL IMPROVEMENTS – Discussion potholes in Blue Devil Dr. IBarb will check to see if there is a line item in the budget for repairs.

C. AUTHORIZE REPAIRS/UPGRADES TO PARK FACILITIES – No action.

D. AUTHORIZE REPAIRS/UPGRADES TO PARK EQUIPMENT – No action.

E. APPROVE IPARKS INSURANCE RENEWAL – Motion to approve payment to IPARKs with no increases to coverage by Barbara Sim, seconded by Shaun Ziems. Roll call: Barbara Sim yes, Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed 4/0/0.

F. UPDATE ON PROPERTY ANNEXATIONS – additional property PIN numbers are 10 properties annexed into Village, but not annexed to Park. Must be added before end of 2020 for 2021 tax payment. Wade to look into how we must notify property owners.

7. NEW BUSINESS

A. APPROVE PAID TIME OFF DURING COVID-19 PANDEMIC – Due to Stay at Home Order, motion to approve continuing pay to Park employees 2 additional pay periods through week ending 5/22/20, pay period 5/26/20. If Governors executive order is lifted, employees will return to work. Motion by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Motion passed 4/0/0.

B. AMEND KITE DAY PROGRAM– Motion to approve moving Kite Day event to 10/17/20 with alternate rain date of 10/24/20 by Barbara Sim, seconded by Shaun Ziems. Roll call: Barbara Sim yes, Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed 4/0/0.

C. REFUND OF OUT OF DISTRICT FEES -Motion to refund out of district fees that might have been paid to the Park with PBSA (Peotone Baseball Softball Association) registrations by Barbara Sim, seconded by Lindsey Schwiesow. Roll call: Barbara Sim yes, Lindsey Schwiesow yes, Wade Callahan yes, Shaun Ziems yes. Motion passed 4/0/0.

D. UPDATE ON WILD/PRAIRIE GRASS AREA – No discussion due to time constraints.

8. CORRESPONDENCE/COMMUNICATION/PETITIONS – none.

9. ADJOURNMENT – Motion to adjourn by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Meeting adjourned at 7:36 pm.

Respectfully submitted,

Barbara Sim, Board Secretary