

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING JULY 21, 2020

1. ROLL CALL

Park District meeting called to order at 7:03pm. Present were Wade Callahan, Lindsey Schwiesow, Barbara Sim, Jacklyn Van Overmeiren, Shaun Ziems. Also, present Kim Stroud, Park Manager.

2. APPROVAL OR CORRECTIONS TO MINUTES OF JUNE 23, 2020 REGULAR MEETING

Motion to approve minutes from June 23, 2020 Board of Commissioners regular meeting by Jackie Van Overmeiren, seconded by Shaun Ziems. Roll call: Jackie Van Overmeiren yes, Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes, Barbara Sim yes. Motion passed 5/0/0.

3. PUBLIC COMMENTS AND/OR QUESTIONS

None.

4. ACCOUNTS PAYABLE AND PAYROLL

Motion to approve accounts payable and payroll as presented by Shaun Ziems, seconded by Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Lindsey Schwiesow yes, Wade Callahan yes, Jackie Van Overmeiren yes. Motion passed 5/0/0.

5. REPORTS:

A. FINANCIAL REPORT – see attached reports.

B. COMPLIANCE/LEGAL REPORT–No word on Indemnification plan.

C. MAINTENANCE REPORT –West St. park seesaw is not in good condition. Lindsey recommended removing. Shaun recommended removing railroad ties from Bates Park.

D. REC CARE – New registration packages will include option to pay via Pay-Pal. Additional fee of \$2.00 to use, increase fee to cover costs.

E. MANAGERS REPORT –see attached report.

6. OLD BUSINESS

A. NEW PROGRAMS – Lindsey is looking into holding a fishing derby.

B. CAPITOL IMPROVEMENTS – Funds from sale of Corning property are less than 1 year to be used. Board members will look into different options to make capitol improvements. Shaun made suggestions of:

1. Division St. remove tubes / new climber in place of fire engine apparatus.

2. Main Park/West St: Remove seesaw, saucer slide & twisty slide. Eventually replace.

3. Bates: remove merry-go-round & barn climber. Replace mulch: cost \$4,000

4. Westgate: add a climber: cost \$3,000 add small pavilion cost: \$10,000

Total anticipated cost \$10,000 (without pavilion)

C. AUTHORIZE REPAIRS/UPGRADES TO PARK FACILITIES – No action.

D. AUTHORIZE REPAIRS/UPGRADES TO PARK EQUIPMENT – No action.

E. PRELIMINARILY APPROVE BUDGET & APPROPRIATION ORDINANCE - tabled.

F. SCHEDULE PUBLIC HEARING ON PRELIMINARY BUDGET & APPROPRIATION ORDINANCE – tabled.

G. AUTHORIZE PUBLICATION OF NOTICE OF PUBLIC HEARING ON PRELIMINARY BUDGET & APPROPRIATION ORDINANCE – tabled.

H. UPDATE ON PROPERTY ANNEXATIONS – no update.

I. UPDATE ON EMPLOYEE HANDBOOK/PERSONNEL POLICY – discussion continuing.

J. STATUS OF PARK CLOSURES CONCERNING COVID-19 PANDEMIC – No change. Consensus is to formally open playgrounds.

7. NEW BUSINESS

A. DEEM PERSONAL PROPERTY NO LONGER NECESSARY OR USEFUL FOR PARK PURPOSES -

Motion to approve disposal of wooden desk and 2 chairs from Main building by Lindsey Schwiesow, seconded by Shaun Ziems. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes, Jackie Van Overmeiren yes. Motion passed 5/0/0.

B. HIRE REC CARE INSTRUCTORS– No action. RecCare program still waiting for schedule confirmation from school district.

C. AUTHORIZE ADDITIONAL PAYMENT METHODS -Motion to authorize set-up of on-line PayPal payment service as presented by Kim by Shaun Ziems, seconded by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes, Jackie Van Overmeiren yes. Motion passed 5/0/0.

D. AUTHORIZE RELEASE OF EXECUTIVE MINUTES– Tabled.

E. APPROVE MODIFICATION TO TERMS OF EMPLOYMENT –No Action.

8. CORRESPONDENCE/COMMUNICATION/PETITIONS – Barb attended Lincolnway Special Recreation Area board meeting. Board has looked into allegations against them and is taking action to prevent it from happening in the future. Barb will continue to participate at their monthly meetings and bring updates to Park Board meetings.

9. ADJOURNMENT – Motion to adjourn by Barbara Sim, seconded by Jackie Van Overmeiren. Roll call: Barbara Sim yes, Jacki Van Overmeiren yes, Wade Callahan yes, Lindsey Schwiesow yes, Shaun Ziems yes. Meeting adjourned at 9:03 pm.

Respectfully submitted,

Barbara Sim, Board Secretary

Highlighted denotes approved change